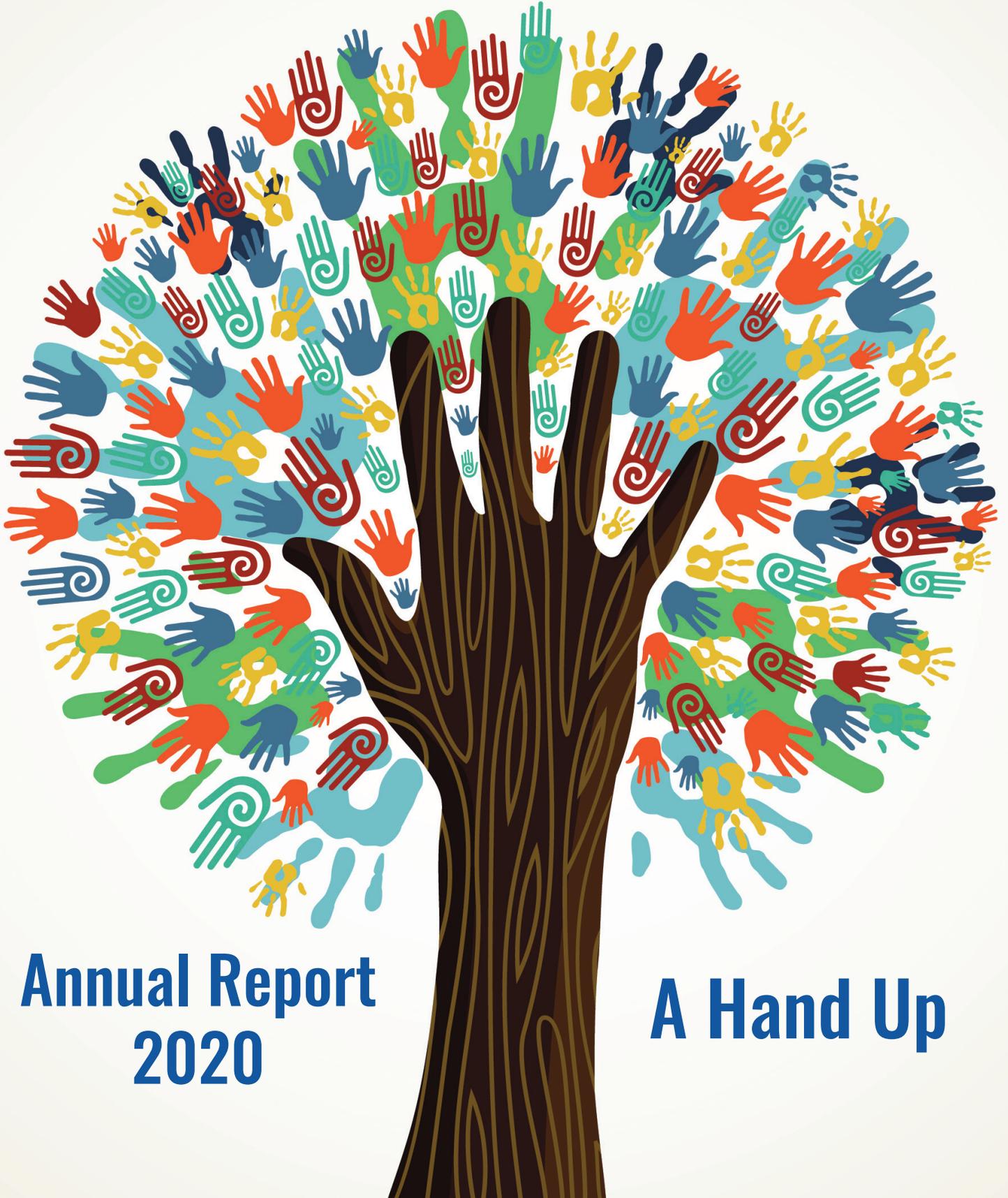




mid michigan
COMMUNITY
Action

"Helping People, Changing Lives."



Annual Report
2020

A Hand Up

Board of Directors

We utilize a unique tripartite board structure. It is composed of one-third democratically elected low-income individuals who reside in our area of service, one-third chosen from major groups and interests in the communities served, and one-third elected officials.

This means that each of our counties has three board members as well as various consultants.

Bay County

Vaughn Begick
William Reder, *Chair*
Carol Goulet

Clare County

David Hoefling
Norm Gage, *Legal Advisor*
Nancy Jones, *Secretary*

Gladwin County

Joel Vernier
Kathy Wilton
Ruth Johnson

Mecosta County

Jerrilynn Strong, *Treasurer*
Lori Johnson

Midland County

Steve Glaser
Sharron Such, *Vice Chair*
Susan Weimer

Osceola County

Timothy Michell
Dale Orvis
Cindy Wertz

Head Start Policy Council Representative

Megan Bourdow

Financial Consultant

Jennifer Dancer

Former Members

Tammy Miller

Executive Message



Who would have thought that 2020 was going to be a year to remember for a lifetime? Worldwide, we have experienced a pandemic that has changed our perspective and the way we do business. In the United States, far too many of us have lost a loved one or have witnessed the adverse health and economic impacts of COVID-19.

Looking back, we started the new year with good ideas and plans, but things changed quickly. Within a month of the pandemic hitting, most of our staff were working from home. We tried to adapt as quickly as we could not knowing what would come next. Our food program lost all its volunteers which fortunately we could fill with some of our regular staff to pack food because their jobs had suddenly changed. Throughout, our staff rose to meet the rapid-fire changes to our work.

New programs have been developed to meet the pandemic crisis. The Eviction Diversion Program has helped pay rent for people during this crisis so they did not have to go without a place to live. The Coronavirus Aid, Relief and Economic Security Act (CARES) was initiated and allowed the agency to meet community needs to include providing personal need kits to over 1,200 people! Expanded funding allowed the agency to do more for the homeless population than ever before. Zoom and other technologies became a critical tool for our Head Start and Early Head Start staff as they maintained services and support to their families. Then there were additional grants received such as the Water Assistance Program that paid past due bills from March through December. Also, the agency received additional funds to help homeowners with their plumbing needs. All in all, the agency's funding was increased by over \$3 million with some of the services remaining available this next year.

Early last summer, amid the pandemic, two of our counties experienced a catastrophic flood, which required a rapid mobilized response not experienced before. The agency began by delivering water and cleaning supplies later inheriting the charge of hosting multiple committees for the recovery process. This will last a couple of years, but many of the houses are being repaired to be lived in once again.

While this is not the way we generally do business, we are appreciative of being asked to serve our communities in a way we've never done before. By giving our customers a hand up, we can see them improve their situation with hopes that no more struggles are in their future. Soon enough, we'll be seeing a hopeful vaccination for this disease.

As always, we truly appreciate your support and guidance along the way. May the new year be kind to you and may we continue "helping people, changing lives."

Fondly,

A handwritten signature in blue ink that reads "Jill Sutton". The signature is fluid and cursive.

Jill Sutton, Executive Director

Outreach Services

This year was truly momentous for our outreach department. In addition to quickly transitioning to offering services remotely in March, the department also saw program funding increase by almost double, partially in response to the pandemic as a part of CARES and COVID relief funding. To facilitate the increase in program funds, the department created over a dozen new positions. Even in the face of these changes and challenges, our staff persevered in operating and delivering our programs to give members of our communities a hand up.

Food and Nutrition Assistance

36,337 monthly food boxes were distributed to seniors

12,104 quarterly food boxes were distributed to households

750 tons of food were distributed

\$952,944 is the USDA value of food distributed to monthly food box customers

\$772,880 is the USDA value of food distributed to quarterly food box customers or donated to local food pantries

310 children received meals in preschool

In response to increased food insecurity due to the pandemic, we were able to distribute and donate 55 more tons of food than in fiscal year 2019.



Outreach Services

Rehousing and Eviction Prevention Assistance

297 individuals obtained safe, affordable housing

51 households were provided emergency shelter

146 households avoided eviction

21 households avoided foreclosure

Home Empowerment Assistance

293 households received housing counseling services

71 households developed a sustainable budget

40 households gained access to resources that increased their housing stability

Tax Preparation Assistance

Though our tax preparation had to be concluded prematurely in March due to COVID-19:

440 households received tax preparation assistance

\$1,087.65 was the average return per household

\$478,566 in tax returns came back into Clare, Gladwin, Mecosta, and Osceola Counties



In fiscal year 2021, the program will be able to file 2019 and 2020 returns to accommodate the shortened season.

Heat & Utility Assistance

211 households were assisted in maintaining or reinstating heat and utility services

\$181,000 was expended for heat and utility assistance

Early Childhood Services

This year has reminded us to never underestimate the difference we make in the lives of others. We have stepped up, reinvented, revised, and moved forward. Early Childhood Services has reached out and offered a hand up.

Children Served

Head Start.....	256
Early Head Start.....	207
Early Head Start Expansion	70

Families Served

Head Start.....	264
Early Head Start.....	179
Early Head Start Expansion	55

Pregnant Women Served

Early Head Start.....	24
Early Head Start Expansion	2

Average Monthly Enrollment

Head Start.....	240
Early Head Start.....	135
Early Head Start Expansion	65

Children up-to-date on a schedule of primary and preventative health care

Head Start.....	89%
Early Head Start.....	33%
Early Head Start Expansion	50%

Children completing dental exams and oral health screenings

Head Start.....	91%
Early Head Start.....	33%
Early Head Start Expansion	50%

Children up-to-date on immunizations

Head Start.....	98%
Early Head Start.....	87%
Early Head Start Expansion	84%

Children enrolled with a disability

Head Start.....	22%
Early Head Start.....	28%
Early Head Start Expansion	30%

Family Involvement

30% of Early Head Start children and their parents and 18% of expansion children and their parents attended socializations.

68% of Head Start Families participated in Head Start parent meetings.

22% of Early Head Start families and 11% of expansion families participated in Early Head Start family meetings.

Due to ongoing social distancing measures resulting from COVID-19, events were only hosted in October and November. All other events were canceled.

300 Children and their families participated in collaborative events.

16 “Men in the Lives of Kids” events were held with 144 males attending.

Program Notes

The Office of Head Start did not perform program reviews in FY20. The agency’s annual audit, conducted by Wipfli, LLP, and completed March 25, 2020 noted no material findings, deficiencies or questioned costs.

In addition to federal funding, Mid Michigan CAA received \$2,513 in local grant support for Head Start and Early Head Start.

Mid Michigan CAA’s Early Head Start and Head Start programs are committed to school readiness. The programs have chosen curriculum that support school readiness and track progress. The agency also coordinates with area public schools to facilitate smooth transitioning for each child.

In the service area, according to 2019 ACS data, there are 2616 children 0-4 at or below 100% of FPL. Mid Michigan CAA’s Head Start & Early Head Start programs served 533 or 20% of the eligible children.

Early Childhood Services

Early Head Start

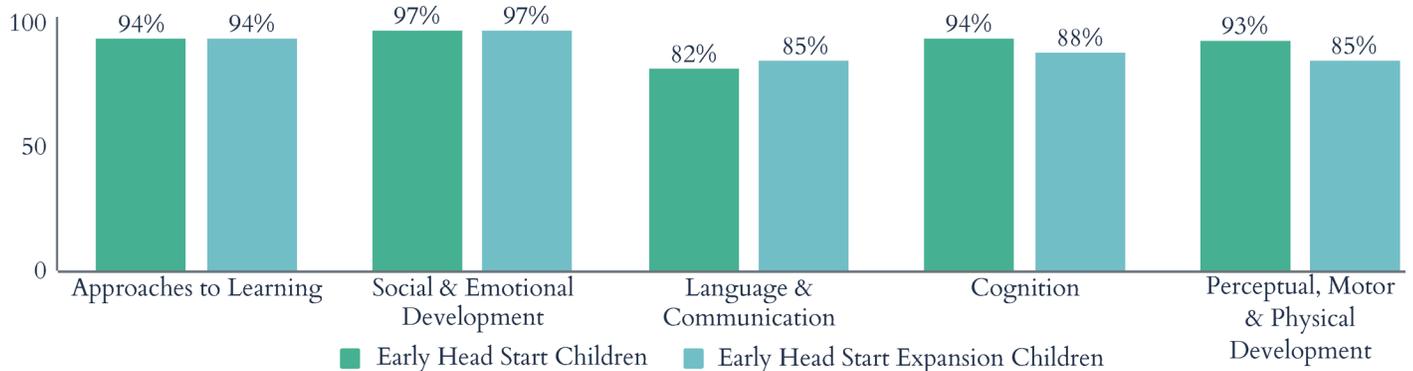
Early Head Start Expansion

Head Start

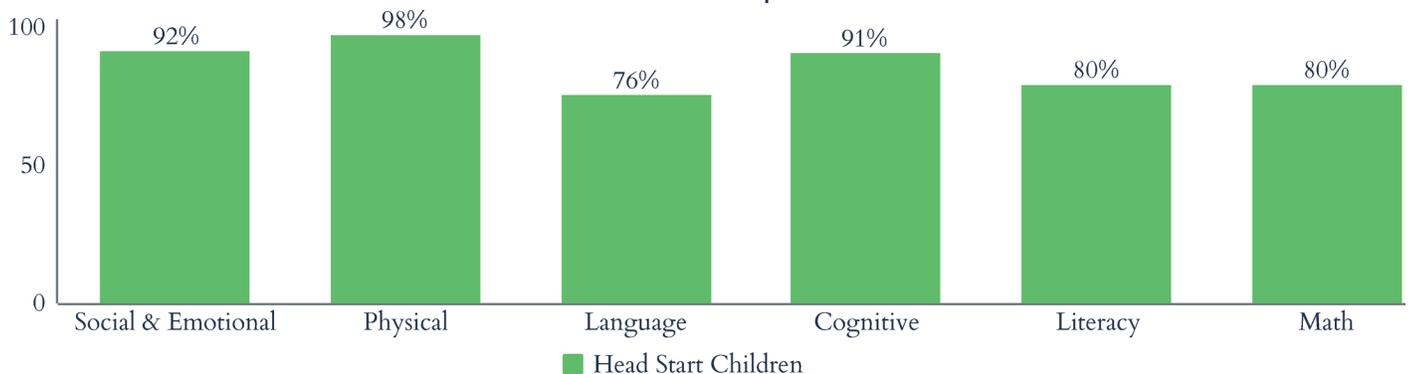
	Budget/ Allocation	Actual Expense	Budget/ Allocation	Actual Expense	Budget/ Allocation	Actual Expense
Personnel	\$952,650	\$848,200.51	\$435,803	\$435,744.82	\$1,180,694	\$1,032,987.48
Fringe	\$304,865	\$197,443.11	\$113,790	\$100,248.12	\$242,468	\$235,778.33
Travel	\$11,942	\$40,579.92	\$3,833	\$23,541.41	\$12,000	\$28,689.09
Equipment	\$54,320	\$60,627.14	\$90,833	\$6,155.00	—	\$15,999.58
Supplies	\$88,938	\$131,083.95	\$59,480	\$58,844.84	\$104,311	\$230,499.16
Contractual	\$98,952	\$93,418.40	\$51,201	\$36,224.75	\$90,250	\$93,325.28
Other	\$273,693	\$215,446.69	\$167,262	\$61,500.36	\$224,388	\$130,951.76
Total Expenses	\$1,785,360	\$1,586,799.72	\$922,202	\$722,259.30	\$1,854,111	\$1,768,230.68

School Readiness Goals

Percentage of Early Head Start children who are meeting or exceeding school readiness goals at the fall checkpoint



Percentage of Head Start children who are meeting or exceeding school readiness goals at the fall checkpoint



Housing Services

Housing services had an especially volatile year, but they proved able to adapt to each new circumstance. At the beginning of the pandemic when shut down orders were at their strictest, weatherization and home repair services—programs that, by nature, must be conducted in people’s homes—had to be halted. With our commodities crew short-staffed and demand higher than ever, our housing staff stepped in to ensure enough food boxes were packed and distributed for over 50 distributions each month.

Once housing services resumed, our staff, trained in COVID-19 safety procedures and wearing protective gear, were able to continue the repair and maintenance services that save households hundreds of dollars a year on energy costs and keep residents safe.

Weatherization Assistance Program

\$277,029.30 invested in local homes to make them safer, healthier, more comfortable, and more affordable

44 homes were weatherized

- 15 homes with seniors
- 28 homes with people with disabilities
- 15 homes with children under 18
- 100 people served through weatherization services



The weatherization trailer was donated by another Community Action Agency for Energy Education Classes

Housing Preservation Grant

23 households received assistance through the Housing Preservation Grant

\$146,840 was expended repairing roofs to keep residents safer and more comfortable

Flood Assistance Program

10 households affected by the flooding in May received assistance

\$152,836.45 was expended to rebuild homes damaged by the flood

Unique Challenges

The year tested each of our staff member's ability to adapt and innovate in the face of new and unpredictable challenges. From new and temporary programs to increased funding for existing programs, we have pushed ourselves to fill any gaps and meet novel needs that appeared during this year of unprecedented challenges to provide those in our communities a hand up.

Water Repair Assistance Program

74 households received water and plumbing repair through the Water Repair Assistance Program

\$452,228 was expended on services including plumbing, hot water heater, well, and septic repairs to ensure low-income households have access to hot and cold water, a toilet, a tub or shower, a kitchen faucet, and a laundry tub

Eviction Diversion Program

180 households received assistance through the Eviction Diversion Program

\$487,555 was expended to help low-income tenants who were behind on rent stay in their homes

COVID Relief and CARES Programs

126 households received assistance with critical needs through the COVID Relief Fund

\$113,961 was expended on needs including heat and utilities, water and sewer, and more

44 households received aid through Seasonal Farm Program of the COVID Relief Fund

\$41,500 was expended to support migrant and seasonal workers through their quarantine period

8 households were able to stay in their homes with help from CARES funding

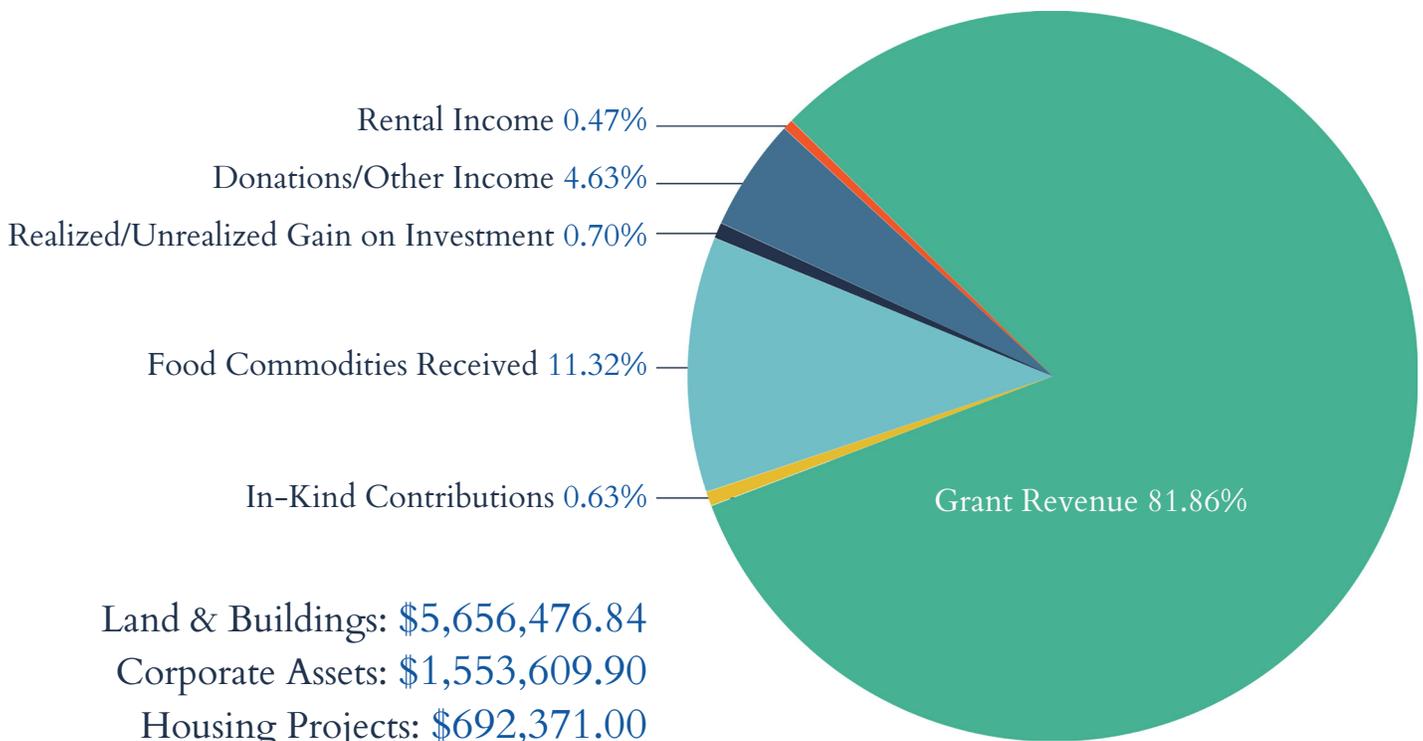
\$5,796 was expended to prevent foreclosures

63 households increased their housing stability through the CARES program

\$27,848 was expended to help individuals and families achieve and/or maintain housing

Fiscal Year 2020 Information

Grant Revenue	\$11,648,815
Performance Income	\$37,698
Rental Income	\$67,131
Donations/Other Income	\$659,260
Investment Income	\$11,484
Food Commodities Received	\$1,611,155
Gain on Sale of Assets	\$5,550
Realized/Unrealized Gain on Investments	\$99,255
In-Kind Contributions	\$90,114
Total Revenue	\$14,230,382

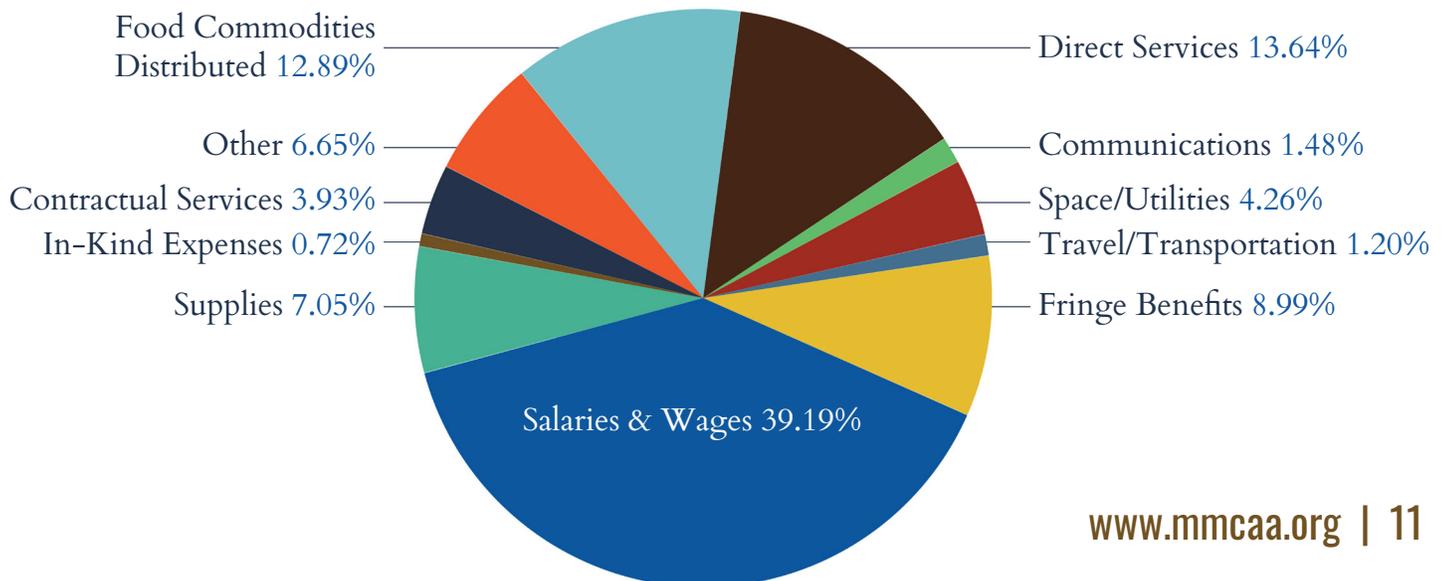


Land & Buildings: \$5,656,476.84
 Corporate Assets: \$1,553,609.90
 Housing Projects: \$692,371.00
 FY Chg. Net Assets: \$84,447.00
 End of Year Assets: \$5,892,288.00

Fiscal Year 2020 Expenditures

Salaries and Wages	\$4,899,137
Fringe Benefits	\$1,123,538
Space/Utilities	\$533,140
Communications	\$185,532
Supplies	\$881,724
Travel/Transportation	\$149,604
Contractual Services	\$491,256
Direct Services	\$1,705,294
Other	\$830,730
Food Commodities Distributed	\$1,611,155
In-Kind Expenses	\$90,114
Total Expenses	\$12,501,224

Total Admin Expenses	\$891,097
Total Program Expenses	\$11,591,351
Total Fundraising Expenses	\$18,776



Outreach

Food Warehouse
2300 E Ludington Dr
Clare, MI 48617
989-386-3805

Bay County
114 Washington Ave
Bay City, MI 48708
989-894-9060

Clare County
1574 E Washington Rd
Farwell, MI 48622
989-386-3805

Gladwin County
1302 Chatterton,
Gladwin, MI 48624
989-426-2801

Mecosta County
14330 Northland Dr
Big Rapids, MI 49307
231-660-0271

Midland County
1409 Washington St
Midland, MI 48640
989-832-7377

Muskegon County
271 E Apple Ave
Muskegon, MI 49442
231-557-7622

Oceana County
907 S State St #102
Hart, MI 49420
231-557-7622

Osceola County
240 E Church St
Reed City, MI 49677
231-791-7078

Early Childhood

Beaverton CAPS
106 Tonkin St
Beaverton, MI, 48612

Clare CAPS
1574 E Washington Rd
Farwell, MI 48622

Clare EHS
2050 W Cadillac Dr
Farwell, MI 48622

Coleman EHS
4839 N Coleman
Schools Rd
Coleman, MI 48618

Farwell CAPS
2050 W Cadillac Dr
Farwell, MI 48622

Farwell Preschool
268 Ohio St
Farwell, MI 48622

Gladwin Elementary
600 W First St
Gladwin, MI 48624

Gladwin CAPS/EHS
1302 Chatterton,
Gladwin, MI 48624

Harrison CAPS
579 S Clare Ave
Harrison, MI 48625

Harrison Hillside
201 N 4th St.
Harrison, MI 48625

Mecosta/Osceola EHS
410 N 3rd Ave
Big Rapids, MI 49307

Midland EHS/WIC
Longview ECC
337 Lemke St
Midland, MI 48642
989-832-7310 - WIC

Toll Free

Administrative Office
1-877-213-5948

EHS Registration
1-877-386-4406

Homeless/Rehousing
1-877-213-5955

Home Empowerment
1-800-318-0882

Runaway & Homeless
Youth (RYSE-Bay &
Arenac Counties)
1-844-682-2135

WIC
1-877-210-3169

Administrative Office

1574 E. Washington Rd.

PO Box 768

Farwell, MI 48622

(989)386-3805

contactus@mmcaa.org

Connect with Us!

[@midmichigancommunityaction](https://www.instagram.com/midmichigancommunityaction)



www.mmcaa.org

